



City of Annapolis

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Recreation Advisory Board January 8, 2014

The Recreation Advisory Board (REC) of the City of Annapolis held its regularly scheduled meeting on January 8, 2014 at the Roger "Pip" Moyer Recreation Center and **Chair** Hamill called the meeting to order at 7:00p.m.

Present: **Chair** Hamill, Rankin, Aist, Harrison, Hughes, Jones, Lowman, Nelson, Montgomery

Absent: **Vice Chair** Moyer, B. Moyer

Staff: Woodward

The agenda was revised to include the Board's Bylaws and Revenue Table under New Business as well as Board Elections.

II. December 11, 2013 Meeting Minutes

Mr. Hughes moved approval of the December 11, 2013 meeting minutes as written. Mr. Lowman seconded the motion. The motion passed unanimously in a vote of 8-0. (Montgomery not present at vote)

III. Directors Monthly Report

Mr. Woodward distributed the compiled Manager's Monthly Report and reported that the revenues for the month are down but the figures are up overall. He also reported the capital project program is not progressing as fast as hoped. It was noted that the Department has \$100,000 increase over the figures at this time last year. The Department is contemplating the possibility of a nature play space near the Truxtun Park boat ramp overlook to encourage more unstructured outside play. This project will entail including natural themes such trees, etc. in a specific area and grant funding will be pursued for this project. There was a meeting with the IT Department who will be developing a park finder application for cell phones and computers to make locating parks/trails easier. The Harbormaster has had a very safe year with no boating accidents and this is due to the safety training program. The Board suggested Mr. Woodward prepare a press release on the safety training program. Mr. Woodward noted that the Board has one email address for all members and members names will be permanently noted in the program guide.

IV. Regular Business Before the Board

1. Whitmore Park Update

Mr. Woodward attended the Whitmore design charette and a landscape consultant has been retained to develop a design that will include a public process. Ms. Aist agreed to attend the design charette at 10:00am on Saturday, January 11, 2014 at the Stanton Center on behalf of the Board.

2. New Mayor Update

Chair Hamill dropped the Board's letter to the new Mayor's secretary and the letter included a request for a meeting. There have been several other requests and to date there has been no response.

Transition Team

The Board expressed concern that not one member of the Board was asked to participate or share their opinion with the transition team. There has been no communication with the Board regarding this issue and there appears to be some "shadow transition planning" occurring that the Board has not been invited to participate. It was noted that the logical path would be for the transition team to actively work with the Board on the transitional activities. **Chair** Hamill suggested reincorporating the "did you knows" that the Department used to use to inform the Council and Mayor of departmental happenings. The Board agreed to hold off on incorporating the "did you knows" at this time.

Action Items:

Mr. Woodward will prepare a press release notifying the Council and Mayor of the harbormaster safety training program. Mr. Harrison will have a discussion with the transition team head to offer the board's assistance and will debrief the Board at the next meeting. **Chair** Hamill will provide a copy of the Board's Annual Report to the Mayor and continue to try to get a meeting with the Mayor to include Mr. Woodward.

3. Board Update

There was no discussion on this agenda item.

IV. New Business

a. Bylaws

Ms. Aist distributed a copy of the Board's bylaws that was revised in 2009.

b. Revenue Tables

Ms. Aist distributed a copy of the Recreation Center revenue tables for review.

c. Contact Table

Ms. Aist shared a copy of the latest version of the Board's contact table and asked member to ensure that their contact information is accurate.

V. Old Business

Mr. Woodward discussed the action items that resulted from the November 20, 2013 public hearing noting that several issues were raised at the meeting. These items specifically the tennis courts, removal of the program fees, Amos Park maintenance and boat access. He noted that the Department has requested to include the tennis courts in the CIP; have put a request to restructure the fee schedule to remove the program fees; the horticulturist will be investigating parks to develop a maintenance plan to address the Amos Garrett park concern; and the Department is exploring boating access alternatives.

Volleyball League – Program Fees

Mr. Lowman noted that four teams are considering leaving the volleyball league if the program fees are not removed. Mr. Woodward will look into the process for collecting the program fees and report back to the Board.

Miscellaneous

Mr. Lowman reported that there was inappropriate attire on the gyms floor and this issue needs to be address to prevent damage to the floors.

VII. Adjournment

Mr. Hughes moved to adjourn the meeting at 8:01pm. Mr. Harrison seconded the motion. The motion passed unanimously in a vote of 9-0.

The next meeting is scheduled for February 12, 2014 at the PMRC at 7:00pm.

Tami Hook, Recorder